

SMALL CLAIMS INFORMATION SHEET

BELMONT COUNTY COURTS

CASE#: _____

WESTERN

NORTHERN

EASTERN

FILING FEE - \$45.00

NO PERSONAL CHECKS ACCEPTED

MONETARY JURISDICTION- \$3000.00 (THE LIMIT TO WHICH YOU MAY CLAIM)

(PLEASE PRINT)

PLAINTIFF (YOU) INFORMATION:

DEFENDANT INFORMATION:

NAME

NAME

STREET ADDRESS

STREET ADDRESS – CANNOT BE A P.O.BOX#)

CITY, STATE & ZIP

CITY, STATE & ZIP

TELEPHONE #

TELEPHONE#

IS THE DEFENDANT PRESENTLY IN THE MILITARY OR NAVAL SERVICE OF THE UNITED STATES

YES NO

COMPLAINT: _____

IF YOUR CLAIM IS REGARDING AN ACCOUNT, PLEASE PROVIDE COPY OF SAME.

AMOUNT CLAIMED\$ _____ **(DO NOT INCLUDE FILING FEE) PLUS**
INTEREST AT _____ **% PER ANNUM.**

THE ABOVE CLAIM IS TRUE TO THE BEST OF MY BELIEF.

DATE: _____

PLAINTIFF

SUBSCRIBED AND SWORN BEFORE ME THIS _____ **DAY** _____ **20** _____

CLERK/DEPUTY CLERK